Steering Group Terms of Reference

The Steering Group will provide advice, information and guidance to the Movement Science Group, Oxford Brookes University (MSG-OBU) on the planning, delivery, evaluation and dissemination aspects of the work of MSG-OBU. This can be conveyed by sharing examples of good / bad practice and drawing upon the diverse range of personal and professional experience from the Group members.

The outcome of this will be the development of research, training and education for health and social care professionals (e.g. nurses, occupational therapists, physiotherapists, GPs, fitness instructors), which gives them the confidence to deal with the (needs) exercise/physical therapy needs of people with a range of movement disorders and neurological conditions of all ages.

The Group will meet three times a year to:

- Share information about current and future subjects for research studies
- Review progress and participate in discussions relevant to the development, evaluation and dissemination of research.
- Advise on any other relevant aspects of the work of MSG-OBU.

Membership of the group will be

- Current and future researchers of the MSG-OBU
- Six Lay Members Service User Researchers

Expenses: Service User Researchers will be paid for their time at a rate of £25/hour and for travel

Each member will be expected to:

- Attend the Steering Group meeting (three) times a year, for two years (or offer feedback on the minutes if unable to attend a meeting)
- Comment on documents which may be circulated in between meetings via email or post
- Contribute to discussions
- Treat everybody as an equal in the group, be tolerant of others’ experiences and perspectives and accept that while yours may be very different, no view is less valid than another
- Abide by the terms of reference and respect the rules of confidentiality laid out below.

Rules of Confidentiality:

It is important that members are able to speak freely of their views and experience. For this reason the Chatham House Rule applies: when discussing any of the Group’s work publicly, there will be no attribution of comments or views of an individual.

At anytime, a member may wish to state that the material or information offered by them is confidential and should not be shared or seen by anyone outside the group and should not be noted.